Public Schools of Petoskey

NOTICE OF POSITION OPENING

SPECIAL EDUCATION AIDE			
Date Posted	October 29, 2026	**Application Deadline**	Until filled
Primary Function	Working with student(s) who have difficulty succeeding physically, mentally, emotionally, or academically without special assistance. Assisting the classroom teacher with general student support, as instructed.		
Preferred Qualifications	❖ Minimum of an Associate's Degree, or 60 hours from an approved college, preferred ❖ Communicate effectively with students (and adults) in order to encourage and aid student progress ❖ Such alternatives beyond the above qualifications as the board of education deems appropriate and acceptable		
Hours/Pay	7 hours/day; starting pay $18.08/hour; paid leave days; health, vision, dental insurances; retirement		
Start Date	ASAP		
Responsibilities	Please see attached job description.		
Application Process	Please visit petoskeyschools.org/employment to apply online. Complete application & include a letter of interest, resume, references, transcripts & certificates.		

Notice of Non-discrimination

It is the policy of Public Schools of Petoskey that no person shall, on the basis of race, color, religion, age, national origin or ancestry, sex, marital status or handicap be excluded for participation in, be denied the benefits of, or be subjected to discrimination under any programs or activity and employment as required by Title VI Civil Rights Act of 1963; Section 504 of the Rehabilitation Act. Any questions concerning discrimination should be directed to the Title IX Coordinator, Public Schools of Petoskey, 1130 Howard Street, Petoskey, MI 49770, or phone (231) 348-2100.