



# Public Schools of Petoskey

## NOTICE OF POSITION OPENING

<b>Director of Technology</b>			
<b>Date Posted</b>	February 3, 2026	<b>Application Deadline</b>	February 17, 2026
<b>Primary Function</b>	<ul style="list-style-type: none"><li>❖ Under the Superintendent's direction, the Director of Technology provides leadership in identifying, assessing, and managing technology needs for the school district; directs, coordinates, supervises, facilitates and performs all tasks and elements needed to effect comprehensive integration of appropriate technology into every facet of operations (i.e.: reliability of technology systems, robust performance and security of the network, etc.); contributes to the infusion of educational technology into classrooms in collaboration with the Director of Teaching &amp; Learning. The Director of Technology accomplishes this by providing highly motivating, professional leadership in all areas of technology planning and technology resource management; and serves as an integral member of the school district's leadership team.</li></ul>		
<b>Preferred Qualifications</b>	<ul style="list-style-type: none"><li>❖ Preferred Master's Degree in Information Technology or equivalent experience and background.</li><li>❖ Certification through MSBO as Chief Technology Officer, or willingness to pursue.</li><li>❖ Thorough knowledge of data processing methods and procedures and computer software systems.</li><li>❖ Thorough knowledge of information technology systems (voice, video, data) and their integration capabilities.</li><li>❖ Thorough knowledge of business administration, organization and management in education.</li><li>❖ Thorough knowledge of the techniques and concepts used in designing and creating data structures and procedures to</li></ul>		

	<ul style="list-style-type: none"> <li>❖ insure data security, data back-ups and recovery.</li> <li>❖ Thorough knowledge of project management for information technology.</li> <li>❖ Ability to communicate effectively and accurately, both orally and in writing.</li> <li>❖ Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.</li> </ul>
<b>Pay Rate &amp; Benefits</b>	<ul style="list-style-type: none"> <li>❖ \$109,144-\$116,029 DOE</li> <li>❖ Health, Vision, Dental, HSA</li> <li>❖ Retirement</li> <li>❖ Paid time off</li> </ul>
<b>Responsibilities</b>	Please see attached job description
<b>Application Process</b>	<p>Please visit <a href="http://petoskeyschools.org/employment">petoskeyschools.org/employment</a> to apply online.</p> <p>Complete application &amp; include a letter of interest, resume, references, transcripts &amp; certificates.</p>
<b>Notice of Non-discrimination</b>	
<p>The District will not discriminate against any person based on race, color, national origin, ethnicity, religion, sex (including pregnancy, gender identity, and sexual orientation), height, weight, marital status, age, disability, genetic information, veteran status, military service, or any other legally protected class. The Board reaffirms its long-standing policy of compliance with all applicable federal and state laws and regulations prohibiting discrimination. Any questions concerning discrimination should be directed to the Title IX Coordinator, Public Schools of Petoskey, 1130 Howard Street, Petoskey, MI 49770, or phone (231) 348-2100.</p>	